

Board of Education

Steven Yancey

President

Jona Snyder

Vice President

Tobias Abrams

Mary Bartlett-Linden

Beverly Biedermann

Stephanie Clark-Tanner

Laurie Zbock



Madison Central School District

7303 Route 20, Madison, New York 13402

Phone: (315) 893-1878

Fax: (315) 893-7111

Perry T. Dewey

Superintendent

Larry Nichols

Building Principal

Brian Latella

Elementary Principal

Melanie Brouillette

Treasurer

Tracey Lewis

District Clerk

**BOARD OF EDUCATION
REGULAR MEETING**

**SEPTEMBER 19, 2016
7:00 P.M. – LGI ROOM**

- I. Call to Order
- II. Oath of Office
 - a. Interim Superintendent
 - 1. Steve Szatko
- III. Agenda Additions
- IV. Consent Agenda
 - a. Approval of Agenda for This Meeting
 - b. Approval of Minutes
 - 1. August 15, 2016 Regular Meeting Minutes
 - 2. August 18, 2016 Special Meeting Minutes
 - 3. August 24, 2016 Special Meeting Minutes
 - 4. September 13, 2016 Special Meeting Minutes
- V. Public Forum
 - a. Review of Public Forum Expectations
 - b. New Teacher Introduction and Celebration
- VI. Reports
 - a. Treasurer
 - 1. Internal Claim Auditor's Report
 - 2. Treasurer's Report dated June 30, 2016
 - 3. Treasurer's Report dated July 31, 2016
 - 4. Detail Warrants
 - a. Warrant Number 2 – Fund A – 7/11/16 – 4 pages
 - b. Warrant Number 3 – Fund A – 7/25/16 – 3 pages
 - c. Warrant Number 1 – Fund C – 7/25/16 – 1 page
 - d. Warrant Number 1 – Fund TA – 8/9/16 – 3 pages
 - e. Warrant Number 1 – Fund FA16 – 7/25/16 – 1 page
 - 5. Financial Status Report

- b. Committee Reports
 - 1. Budget - Oct. 27, Nov. 17, Jan. 26, Feb. 16, Mar. 30
 - 2. Building & Grounds - Sept. 19, Oct. 17, Nov. 21, Dec. 19, Jan. 23, Feb. 13, Mar. 6, Mar. 20, Apr. 3, Apr. 25, May 8, May 17, Jun. 5, Jun. 19
 - 3. Curriculum, Sports, Music & Drama –Oct. 25, Feb. 28, May 30
 - 4. Negotiations & Labor –Sept. 29, Oct. 27, Nov. 17, Jan. 26, Feb. 16, Mar. 30
 - 5. Policy – **Sept. 12**, Oct. 3, Nov. 7, Dec. 5, Jan. 9, Feb. 6, Mar. 6, Apr. 3, May 1, Jun 5
 - 6. Strategic Plan – August 11th
 - 7. Technology - Nov. 1, Jan. 3, Apr. 4
 - 8. Safety – Nov. 16, Jan. 18, May 17

- c. Superintendent – Information Items
 - 1. Naming of Gym Discussion
 - 2. SBI meeting notices
 - 3. Final draft of Strategic Plan for 2016-2019

- d. Superintendent – Approval Items
 - 1. Approval of all authorizations and appointments of Steve Szatko as Interim Superintendent as needed as per reorganizational meeting effective 10/1/16 as listed below:
 - a. Purchasing Agent Alternate
 - b. Records Access Officer
 - c. Member of District Wide Safety Team
 - d. Health Consortium Representative
 - e. Conference Approval
 - f. Signature for Extra Classroom Activity
 - g. Budgetary Transfers
 - h. Applications and Reports for Federal Funds
 - i. Authority to Suspend
 - j. Authority for use of the District Credit Card with a limit of \$2,500.00
 - 2. Advisor Stipend Clarification
 - a. Junior and Senior advisors for the year will each receive the contracted stipend amount

VII. Policy

VIII. Old Business

- IX. New Business
 - a. Personnel
 - 1. Leave Requests
 - a. Betsy Lopata – Leave without pay September 28, 2016
 - b. Kristin Smith – Leave without pay October 3-7, 2016
 - 2. Volunteer Approvals
 - a. Megan Miller – Classroom observations
 - 3. Mentors
 - a. Maxine Thurston mentoring Amanda Hinman
 - b. Brenda Millson mentoring Hannah Matteson and Michelle Nolan
 - c. Megan Barnes mentoring Paul Perry
 - d. Duane Willsey mentoring Matthew Bruno
 - e. Jessica Planck mentoring Jessica Palmer
 - f. Seth Howard mentoring Payge Lehman
 - 4. 2016-17 Advisor Appointments
 - a. Tech Club – Matthew Bruno
 - c. Principal Reports
- X. Correspondence
 - a. Richard Engelbrecht’s monthly newsletter for September 2016
 - b. Summer 2016 Library Media Center Report
- XI. Enter Executive Session
 - a. To discuss the medical, financial, credit or **employment** history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
- XII. Appoint Temporary District Clerk for Executive Session
- XIII. Adjourn Executive Session
- XIV. Adjournment

**Madison Central School
District
Core Values**

- ◆ **Order and Discipline**
- ◆ **High Expectations for Student Achievement**
- ◆ **Honesty and Integrity**
- ◆ **Compassion and Understanding**
- ◆ **Seriousness of Purpose**

Communication Chain of Command

- ◆ School Board
- ◆ Superintendent
- ◆ Principals
- ◆ Athletic Director and Head Bus Driver
- ◆ Teachers, Staff, and Coaches

The board of education acts as one body and not as individuals. Only the board as a whole has authority. Parents and community members are asked to follow the chain of command from the bottom to the top to resolve school related issues. We are here to serve the public and meet the needs of the learning community with a focus on our students and their growth.

If you have concerns you are free to write or email the Board of Education at:
BoardofEducation@madisoncentralny.org
or
Contact Linda Wood, Secretary to the Superintendent at 893-1878, ext. 201 or by email at lwood@madisoncentralny.org



The mission of Madison Central School's students, staff, faculty, administration, and the board of education, in cooperation with the community, is to provide a safe, healthy environment, commit to a high level of academic achievement, develop leadership and good citizenship, and promote a positive attitude toward success in life and life-long learning.



**Madison Central
School District**

**2016-17
Board of
Education**



**Madison Central School
District**

7303 State Route 20
Madison, NY 13402
Telephone: (315) 893-1878
Fax: (315) 893-7111
www.madisoncentralny.org

The Board of Education is committed to providing quality educational opportunities within the fiscal realities of the community. The strategic plans are key to decision-making throughout the district in areas such as curriculum development, professional development, program revisions and course offerings.

2016-17 Board Members

	<u>Term</u>
Steve Yancey, President Telephone: 315-527-0744	2013-2017
Jona Snyder, Vice President Telephone: 315-750-8720	2016-2020
Tobias Abrams Telephone: 315-750-8157	2016-2020
Mary Bartlett-Linden Telephone: 315-982-8253	2014-2018
Beverly Biedermann Telephone: 315-269-4878	2015-2019
Stephanie Tanner Telephone: 315-520-5701	2016-2020
Laurie Zbock Telephone: 315-750-0737	2016-2017

2016-2017 Board of Education Meetings

Board of Education Meetings will be held on the dates listed below. Meetings will begin at 7:00 pm unless otherwise noted. Board of Education Meetings will be held in the Library unless otherwise noted.

<u>July</u> 6th (Reorg. Mtg) 6th (Reg. Mtg)	<u>January</u> 23rd (R)
<u>August</u> 15th (R)	<u>February</u> 13th (R)
<u>September</u> 19th (R)	<u>March</u> 6th (BW) 20th (R)
<u>October</u> 17th (R)	<u>April</u> 3rd (BW) 25th (R & BOCES Vote)
<u>November</u> 21st (R)	<u>May</u> 8th(Budget Hearing) 16th (Budget Vote) 17th (R)
<u>December</u> 19th (R)	<u>June</u> 5th (W) 19th (R)

**Annual Meeting and School Budget Vote
Tuesday, May 16, 2017
12 Noon — 8:00 p.m.—Main Foyer**

(R) - Regular Mtg. (W) - Workshop Mtg.
(BW) - Budget Workshop

There are two designated times at each meeting for Public Forum to address the Board of Education on any issue.

Public Forum Information / Guidelines

1. Please place your name, address, and email or phone number on the sign-up sheet.
2. Public forum is a time for the public to make statements, comments, or suggestions to the Board. We respectfully remind you that this is the appropriate time for public interaction at the BOE meeting. Comments at other times during the BOE meeting will not be heard. If you wish to ask questions to the BOE they must be requested in writing at least one week prior to the meeting and given to the district clerk or Board of Education. The following email addresses should be used: tlewis@madisoncentralny.org or BoardofEducation@madisoncentralny.org
3. The Board will listen to your words and bear them in mind, but generally not respond during public forum or the board meeting. Many matters can be handled by following the chain of command and first speaking with the appropriate person without bringing the matter to the board meeting. If you don't know who it would be you may contact the district office to help you through the process and identify the appropriate person.
3. By district policy, public forum is not the place to make derogatory comments about specific persons. Such comments can be made privately to the superintendent or board president who can follow up appropriately.
4. If you have concerns but would prefer not to speak during public forum, you are free to write or email the board and your issue will be addressed. Again, all questions must be requested in writing at least one week prior to the meeting and given to the district clerk or Board of Education for an answer. The following email addresses should be used: tlewis@madisoncentralny.org or BoardofEducation@madisoncentralny.org
5. We respectfully ask public forum speakers to limit themselves to fewer than five minutes. Please be brief. There will be an opportunity for public forum at the beginning and the end of each meeting.

**Current Board of
Education Members**

Jona Snyder, President
Stephanie Clark-Tanner, Vice President
Mary Bartlett-Linden
Beverly Biedermann
James Mitchell
Steven Yancey

Administration

Perry T. Dewey, III
Superintendent of Schools
Larry Nichols
Principal
Brian Latella
Principal

Copies of the Budget

Copies of the entire school budget are available in the district office for anyone who would like to review it.



7303 State Route 20
Madison, New York 13402
Main Office: (315) 893-1878
www.madisoncentralny.org

SCHOOL BUDGET VOTE



Tuesday, May 17, 2016

12:00 p.m.—8:00 p.m.

Main Foyer

The proposed budget is a 3.20% increase from the current budget. Estimated tax levy increase is 2.02%. Information to calculate property tax rates is not available until August.

Voter Qualifications

A voter must be:

- ◆ A citizen of the United States.
- ◆ At least 18 years of age.
- ◆ A resident of the school district for at least 30 days prior to the vote.

You do not have to be a property owner in the district, but you do have to reside in the district. You may be required to show proof of residency and/or age before being allowed to vote.

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**MADISON
CENTRAL SCHOOL
DISTRICT**



**2016-2017 School
Budget Brochure**

BUDGET HEARING

Monday, May 9, 2016
6:30 p.m.

ANNUAL VOTE

Tuesday, May 17, 2016
12:00 p.m.—8:00 p.m.
Main Foyer

Election of Board Members: Voters will elect (4) four persons to fill vacant seats on the Board of Education. One (1) vacancy was created by resignation, which will be filled for the remainder of the term commencing with the announcement of election results and terminating on July 1, 2017; and three (3) vacancies will be filled for complete four year terms commencing July 1, 2016 and expiring on June 30, 2020. The seat with the longest term will be filled with the candidate receiving the highest number of votes, with each seat filled in decreasing order by the candidate having the next highest number of votes until the seats are all filled. The names of the candidates for the Board seats, as determined by a random drawing, will appear on the ballot as follows:

- Tobias E. Abrams
- Stephanie Clark—Tanner
- Jona Snyder
- Bill Langbein
- Laurie Zbock

Propositions As They Appear on the Ballot

Proposition No. 1

2016-2017 Spending Plan

Shall the following resolution be adopted:

RESOLVED: That the Madison Central School District, as recommended by the Board of Education, adopt a spending plan for the 2016-2017 school year in the amount of \$9,922,653 and to levy the necessary tax therefor? The proposed \$9,922,653 represents a spending increase of 3.20% over last year. The budget equates to an estimated increase of 2.02% on the tax levy before any changes in assessed property values are determined.

Proposition No. 2

Transportation Purchase

Shall the proposition set forth in the legal notice of this meeting authorizing expending up to \$220,336.30 for the purchase of two (2) new 65 passenger buses and to levy taxes to be collected in annual installments, with obligations for the District to be issued in anticipation thereof.

Proposed Revenues

<u>Description</u>	<u>2016-2017 Budget</u>
Property Taxes & STAR	3,132,097
Other Tax Revenues	357,682
State Aid	6,057,874
Interfund—Debt Service	225,000
TOTAL REVENUES	\$9,772,653
Designated Fund Balance	150,000
TOTAL BUDGET	\$9,922,653

Proposed Expenditures

<u>Description</u>	<u>2016-2017 Budget</u>
Board of Education	7,919
Central Administration	160,861
Finance	173,143
Staff	40,860
Central Services	563,515
Special Items	123,667
Administration & Curriculum	234,966
Teaching—Regular Education	2,112,942
Special Programs	1,130,493
Occupational Education	315,026
Teaching—Special Schools	183,991
Instructional Media	156,584
Pupil Services	299,217
Transportation	447,002
Employee Benefits	2,929,424
Debt Service	1,043,043
TOTAL EXPENDITURE	\$ 9,922,653



ABSENTEE BALLOTS WILL BE AVAILABLE FOR THE MAY 17, 2016, VOTE ON THE BUDGET, BOND PURCHASES, AND BOARD OF EDUCATION MEMBERS

If you are eligible to use an Absentee Ballot because of a physical disability or legitimate absence from the District (business purposes, vacation, or studies) you may obtain an Absentee Ballot application by contacting Linda Wood at Madison Central School, 7303 State Route 20, Madison, NY 13402, phone number (315) 893-1878 ext. 20. Applications will be available between the hours of 9:00 a.m. and 4:00 p.m., Monday through Friday.

Applications must be received at least seven days before the date of the aforesaid annual district meeting (May 9th) if the ballot is to be mailed, or the day before the election (May 16th) if the ballot is hand delivered personally.

Absentee ballots must be received in the office of the District Clerk no later than 4:00 p.m. prevailing time, on Tuesday, May 17, 2016.

MADISON CENTRAL SCHOOL DISTRICT

School Board Operating Protocols

In the interest of effective governance and for the purpose of enhancing teamwork among members of the board and between the board and administration, we, the members of the Madison Central School Board, do hereby publicly commit ourselves collectively and individually to the following operating protocol:

1. **Mission comes first.** Advancing academic achievement and youth development for all students in the district. The board's work will reflect that highest priority.
2. **Clearly State Goals.** The board will set clear goals for themselves and the superintendent. The board and superintendent will set clear goals for the Madison Central School District. Such goals will cohere with the mission and strategic plans of the district.
3. **Practice the governance role.** The board will emphasize planning, policy-making, and communication rather than becoming involved in the management of the school. Toward that end, we will
 - 3.1. **Utilize CEO input.** The superintendent is the chief executive officer and should make recommendations, proposals or suggestions on most matters that come before the board
 - 3.2. **Act only as a body.** Individual board members do not have authority. Only the board as a whole has authority. We agree that an individual board member will not take unilateral action. The board president serves as the official spokesperson for the board and will communicate the position(s) of the board on controversial issues. When board members serve on various school committees their role shall be defined by the board as silent observer or active participant.
 - 3.3. **Monitor interactions with staff:** Except when functioning in ordinary roles as a parent or district resident, we will refrain from visiting schools or engaging in substantive contact with staff unless authorized by the board to do so. (*Appeal of Silanno, Matter of Bruno*).
 - 3.4. **Request information or action judiciously:** To avoid overstepping our authority or disrupting staff productivity, we will request information or action from staff through the superintendent and from the superintendent through the board president. ("Copy" the superintendent or BOE president for simple requests, but work through the superintendent or board president for others.) We agree that the more complicated or time consuming a request appears to be, the more that request should be scrutinized for its coherence with stated district or board priorities.
 - 3.5. **Follow the chain of command.** The last stop, not the first, will be the board. We agree to follow the chain of command and insist that others do so. While the board is eager to listen to its constituents and staff, we will refer constituents and staff to the person who can properly and expeditiously address the issue. The board will not be a ball carrier for others – but rather, will encourage others to present their own points, problems or proposals when discussing issues. All personnel complaints and criticisms as well as compliments received by the board or its individual members will be directed to the superintendent.

4. **Model the way:** The board will conduct its meetings with the same decorum we expect of staff, and we will follow the consensus better practices of effective school boards. Toward those ends we will
 - 4.1. **Debate the issues, not one another.** Conduct at a board meeting is very important. We agree to avoid words, actions, and expressions that create a negative impression on an individual, the board or the district. While we encourage debate and differing points of view, we will do it with care and respect to avoid an escalation of negative impressions or incidents.
 - 4.2. **Not spring surprises on other board members or the superintendent.** Surprises to the board or the superintendent will be the exception, not the rule. There should be no surprises at a board meeting. We agree to ask the board president or the superintendent to place an item on the agenda instead of bringing it up unexpectedly at the meeting.
 - 4.3. **Avoid marathon board meetings.** To be efficient and effective, long board meetings must be avoided. Points are to be made in as few words as possible; speeches at board meetings will be minimal. If a board member believes s/he doesn't have enough information or has questions, either the superintendent or board chair is to be called before the meeting.
 - 4.4. **Practice efficient decision-making.** Board meetings are for decision-making, action and votes, not endless discussion. We agree to move to the question when discussion is repetitive.
 - 4.5. **Speak to agenda issues.** The board will not play to the audience. We agree to speak to the issues on the agenda and attend to our fellow board members. Facts and information needed from the administration will be referred to the superintendent, not to individual members of the leadership team.
 - 4.6. **Executive/closed sessions will be held only for appropriate subjects.** Board members will be extremely sensitive to the legal ramifications of their meetings and comments.
 - 4.7. **Annually conduct a self-assessment/evaluation.** The board will address its behavior by yearly self-evaluation and by addressing itself to any individual problems, such as poor meeting attendance or leaks of confidential information

Adapted from model provided by the Washington State School Districts' Association

Approved and adopted by MCS June 19, 2012

DRAFT

The Regular Meeting of the Board of Education of Madison Central School was held on August 15, 2016 at 7:00 pm in the large group instruction room.

MEMBERS PRESENT: Ms. Beverly Biedermann – 7:29 pm
Mr. James Mitchell
Mr. Jona Snyder
Mrs. Stephanie Tanner
Mrs. Laurie Zbock

MEMBERS ABSENT: Mrs. Mary Bartlett-Linden
Mr. Steve Yancey

OTHERS PRESENT: Mr. Perry Dewey, Superintendent
Mr. Brian Latella, Elementary Principal
Mrs. Melanie Brouillette, Treasurer
Ms. Tracey Lewis, District Clerk

- I. Call to Order
 - a. Mr. Snyder, Vice President, called the meeting to order at 7:04 pm.
- II. Executive Session

MOTION # 1 – ENTER EXECUTIVE SESSION

ON THE MOTION of Mrs. Zbock, seconded by Mrs. Tanner, the board moved to enter into Executive Session at 7:04 pm to discuss collective negotiations pursuant to Article 14 of the Civil Service Law i.e., the Taylor Law and to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the **appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal** of a particular person or corporation. Mrs. Jackie Starks was invited to attend. Motion carried 4 yes, 0 no.

Ms. Biedermann arrived and joined Executive Session at 7:29 pm.

- III. Adjourn Executive Session and Resume Regular Meeting

MOTION # 2 – ADJOURN EXECUTIVE SESSION AND RESUME REGULAR MEETING

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to adjourn Executive Session and resume the regular meeting at 8:25 pm. Motion carried 5 yes, 0 no.

- IV. Agenda Additions
- V. Consent Agenda
 - a. Approval of Agenda for This Meeting

MOTION # 3 – APPROVAL OF AGENDA

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the agenda for this meeting. Motion carried 5 yes, 0 no.

- b. Approval of Minutes
 - 1. July 6, 2016 Reorganization Meeting Minutes
 - 2. July 6, 2016 Regular Meeting Minutes
 - 3. July 18, 2016 Special Meeting Minutes

MOTION # 4 – APPROVAL OF MINUTES

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the minutes from the July 6, 2016 Reorganizational Meeting, the July 6, 2016 Regular Meeting, and the July 18, 2016 Special Meeting. Motion carried 5 yes, 0 no.

- VI. Public Forum
 - a. Public Forum Expectations were provided.
 - b. The Superintendent Selection Process was discussed with Jackie Starks.

- VII. Reports
 - a. Treasurer
 - 1. Internal Claim Auditor's Report

MOTION # 5 – APPROVAL OF INTERNAL CLAIM AUDITOR'S REPORT

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Zbock, the board moved to approve the Internal Claim Auditor's Report. Motion carried 5 yes, 0 no.

- 2. Detail Warrants

MOTION # 6 – APPROVAL OF DETAIL WARRANTS

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the Detail Warrants as follow: Warrant Number 43 – Fund A – 6/3/16 – 8 pages, Warrant Number 45 – Fund A – 6/9/16 – 8 pages, Warrant Number 46 – Fund A – 6/24/16 – 3 pages, Warrant Number 47 – Fund A – 6/24/16 – 5 pages, Warrant Number 48 – Fund A – 7/13/16 – 5 pages, Warrant Number 27 – Fund C – 6/9/16 – 2 pages, Warrant Number 28 – Fund C – 6/24/16 – 2 pages, Warrant Number 29 – Fund C – 7/13/16 – 1 page, Warrant Number 14 – Fund TA – 7/12/16 – 4 pages, Warrant Number 15 – Fund TA – 6/17/16 – 3 pages, Warrant Number 19 – Fund FA16 – 6/9/16 – 2 pages, Warrant Number 20 – Fund FA16 – 7/13/16 – 1 page. Motion carried 5 yes, 0 no.

- 3. Approval to void two (2) stale dated checks

MOTION # 7 – APPROVAL TO VOID TWO CHECKS

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the district to void two stale dated checks as provided. Motion carried 5 yes, 0 no.

- 4. Approval of Internal Transfers

MOTION # 8 – APPROVAL OF INTERNAL TRANSFERS

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the Internal Transfers as provided. Motion carried 5 yes, 0 no.

- b. Committee Reports
 - 1. Budget - Oct. 27, Nov. 17, Jan. 26, Feb. 16, Mar. 30
 - 2. Building & Grounds - Aug. 15, Sept. 19, Oct. 17, Nov. 21, Dec. 19, Jan. 23, Feb. 13, Mar. 6, Mar. 20, Apr. 3, Apr. 25, May 8, May 17, Jun. 5, Jun. 19 – no update was available
 - 3. Curriculum, Sports, Music & Drama –Oct. 25, Feb. 28, May 30
 - 4. Negotiations & Labor –Sept. 29, Oct. 27, Nov. 17, Jan. 26, Feb. 16, Mar. 30
 - 5. Policy – **Aug. 1**, Sept. 12, Oct. 3, Nov. 7, Dec. 5, Jan. 9, Feb. 6, Mar. 6, Apr. 3, May 1, Jun 5 – No meeting, No report
 - 6. Strategic Plan – August 11 – Mr. Snyder gave an overview of the success of the Strategic Planning meeting.
 - 7. Technology - Nov. 1, Jan. 3, Apr. 4
 - 8. Safety – Nov. 16, Jan. 18, May 17

- c. Superintendent – Information Items
 - 1. The School Boards Institutes Dates/Calendar for 2016-17 were provided.
 - 2. Information was provided for review and discussion regarding the different sizes of school boards and the pros and cons of each board.
 - 3. The School Boards NYSSBA Convention Information was provided.
 - 4. The “Meet the Candidates” workshop notice for September 12, 2016 was provided.
 - 5. The end of the year Fund Balance was discussed.
- d. Superintendent – Approval Items
 - 1. Approval of Tax Levy

MOTION # 9 – APPROVAL OF TAX LEVY

ON THE MOTION of Mr. Abrams, seconded by Mrs. Zbock, the board moved to approve the tax levy of \$3,132,097.00. Motion carried 5 yes, 0 no.

- 2. Approval to roll over 5 vacation days from 2015-16 into 2016-17 for Mr. Dewey

MOTION # 10 – APPROVAL TO ROLL OVER 5 VACATION DAYS FOR PERRY DEWEY

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Zbock, the board moved to approve the roll over of 5 vacation days from 2015-16 into 2016-17. Motion carried 5 yes, 0 no.

- 3. Approval of attendance of Superintendent in the Legal Law Conferences for fall 2016 and spring 2017
 - a. September 25-27, 2016
 - b. March 5-7, 2017

MOTION # 11 – APPROVAL OF SUPERINTENDENT’S ATTENDANCE AT LEGAL LAW CONFERENCES

ON THE MOTION of Ms. Biedermann, seconded by Mr. Abrams, the board moved to approve the attendance of the superintendent at the Legal Law conferences to be held in the fall of 2016 and the spring of 2017. Motion carried 5 yes, 0 no.

- 4. Approval of revised 2016-17 school calendar

MOTION # 12 – APPROVAL OF REVISED 2016-17 SCHOOL CALENDAR

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the 2016-2017 school calendar as revised. Motion carried 5 yes, 0 no.

- 5. Approval of Non Resident Students for 2016-17
 - a. Student entering PreK
 - b. Student entering Grade 1
 - c. Student entering Grade 4
 - d. Two Students entering Grade 5
 - e. Student entering Grade 6

MOTION # 13 – APPROVAL OF NON RESIDENT STUDENTS FOR 2016-17

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve six students entering grades Prek, 1, 4, 5, 5, and 6th grades for the for 2016-17 school year. Motion carried 5 yes, 0 no.

- VIII. Policy
 - a. None

- IX. Old Business
 - a. None

- X. New Business
 - a. Personnel
 - 1. Resignations
 - a. Jill Crosby – Elementary Education Teacher effective 8/29/16
 - b. Chad Reese – Physical Education Teacher effective 8/3/16
 - c. Chad Reese – Modified Boys Basketball Coach for 2016-17
 - d. Travis Owens – Technology Teacher effective 8/15/16
 - e. Hannah Matteson – Teacher’s Assistant and Long Term Substitute Teacher effective 9/6/16

MOTION # 14 – APPROVAL OF RESIGNATIONS

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to accept the resignations of Jill Crosby, Elementary Education Teacher effective 8/29/16, Chad Reese, Physical Education Teacher and Modified Boys Basketball Coach effective 8/3/16, Travis Owens, Technology Teacher effective 8/15/16, and Hannah Matteson, Teacher’s Assistant and Long Term Substitute Teacher effective 9/6/16, all with regrets. Motion carried 5 yes, 0 no.

- 2. Abolishment of Technology Teacher Position

MOTION # 15 – ABOLISHMENT OF TECHNOLOGY TEACHER POSITION

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the abolishment of the Technology Teacher position. Motion carried 5 yes, 0 no.

- 3. Creation of Agriculture Education Teacher Position

MOTION # 16 – CREATION OF AGRICULTURE EDUCATION TEACHER POSITION

ON THE MOTION of Mrs. Zbock, seconded by Mrs. Tanner, the board moved to approve the creation of an Agriculture Education Teacher Position. Motion carried 5 yes, 0 no.

- 4. Appointments
 - a. Beverly Settle – Substitute Teacher’s Aide effective 7/11/16
 - b. Paul Perry – Probationary Agriculture Education Teacher as per attached Resolution effective 9/6/16 at M2, Step 14 with Masters, at \$52,262 per year
 - c. Matt Bruno – Long Term Substitute Teacher for Agriculture at B1, Step 1 effective 9/6/16 at \$33,560 per year
 - d. Amanda Hinman – Long Term Substitute Teacher for Elementary at B1, Step 1 effective 9/6/16 at \$33,560 per year
 - e. Payge Lehman – Probationary Physical Education Teacher effective 9/6/16 – 9/6/20 with Initial Certification in Physical Education at M1, Step 1, at \$37,595 per year
 - f. Hannah Matteson – Probationary Elementary Education Teacher effective 9/6/16 - 9/6/20 with Initial Certification in Early Childhood Education B-2 and Childhood Education 1-6 at B1, Step 3, at \$34,398 per year
 - g. Jackie Starks – Superintendent Search Consultant

MOTION # 17 – APPROVAL OF APPOINTMENTS

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Zbock, the board moved to approve the following appointments:

- a. Beverly Settle – Substitute Teacher’s Aide effective 7/11/16
- b. Paul Perry – Probationary Agriculture Education Teacher as per attached Resolution effective 9/6/16 at M2, Step 14 with Masters, at \$52,262 per year
- c. Matt Bruno – Long Term Substitute Teacher for Agriculture at B1, Step 1 effective 9/6/16 at \$33,560 per year
- d. Amanda Hinman – Long Term Substitute Teacher for Elementary at B1, Step 1 effective 9/6/16 at \$33,560 per year
- e. Payge Lehman – Probationary Physical Education Teacher effective 9/6/16 – 9/6/20 with Initial Certification in Physical Education at M1, Step 1, at \$37,595 per year
- f. Hannah Matteson – Probationary Elementary Education Teacher effective 9/6/16 - 9/6/20 with Initial Certification in Early Childhood Education B-2 and Childhood Education 1-6 at B1, Step 3, at \$34,398 per year
- g. Jackie Starks – Superintendent Search Consultant

Motion carried 5 yes, 0 no.

5. Coaching Appointments for 2016-17

- a. Girls Modified Soccer – Payge Lehman
- b. Girls Modified Basketball – Tricia Coon
- c. Girls JV Basketball – Bridget Idzi
- d. Girls Varsity Basketball – Elaine Hogan
- e. Boys Modified Basketball - TBA
- f. Cheerleading - TBA
- g. Modified Softball - TBA
- h. Varsity Softball - TBA
- i. Modified Baseball - TBA
- j. Varsity Baseball – Seth Howard
- k. Golf – TBA

MOTION # 18 – APPROVAL OF 2016-17 COACHING APPOINTMENTS

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the following coaching appointments:

- a. Girls Modified Soccer – Payge Lehman
- b. Girls Modified Basketball – Tricia Coon
- c. Girls JV Basketball – Bridget Idzi
- d. Girls Varsity Basketball – Elaine Hogan
- e. Varsity Baseball – Seth Howard

Motion carried 5 yes, 0 no.

6. Advisor Appointments for 2016-17

- a. Senior Class – Amber Neiss and Melissa Ruane
- b. Junior Class – Jessica Planck and Maveret Umstead
- c. Sophomore Class – Nichelle Suba
- d. Freshman Class – Payge Lehman
- e. MADKA – Shannon Kemp
- f. Athletic Director – Michael Lee
- g. Choral Director – Nicole Winegard
- h. FFA – Paul Perry
- i. Student Council – Amanda Tomaino
- j. National Honor Society – Maveret Umstead
- k. Musical/Drama Director – Maveret Umstead and Nicole Winegard
- l. Band Director – Maveret Umstead
- m. Detention Monitors - Shannon Kemp, Cathy Kimpton, Jessica Mortensen, and Maxine Thurston

- n. Athletics – Amber Barrett
- o. SADD – Kurt Peavey
- p. Tech Club – TBA

MOTION # 19 – APPROVAL OF ADVISORS FOR 2016-17

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the following list of advisors for 2016-17:

- a. Senior Class – Amber Neiss and Melissa Ruane
- b. Junior Class – Jessica Planck and Maveret Umstead
- c. Sophomore Class – Nichelle Suba
- d. Freshman Class – Payge Lehman
- e. MADKA – Shannon Kemp
- f. Athletic Director – Michael Lee
- g. Choral Director – Nicole Winegard
- h. FFA – Paul Perry
- i. Student Council – Amanda Tomaino
- j. National Honor Society – Maveret Umstead
- k. Musical/Drama Director – Maveret Umstead and Nicole Winegard
- l. Band Director – Maveret Umstead
- m. Detention Monitors - Shannon Kemp, Cathy Kimpton, Jessica Mortensen, and Maxine Thurston
- n. Athletics – Amber Barrett
- o. SADD – Kurt Peavey

Motion carried 5 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

MOTION # 20 – APPROVAL OF CSE/CPSE RECOMMENDATIONS

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the CSE/CPSE Recommendations as provided in the official packet. Motion carried 5 yes, 0 no.

- c. Principal Reports
 - 1. Mr. Latella discussed the success of the summer reading program and the summer teacher training opportunities.
 - 2. Mr. Nichols discussed the summer enrichment program, the 6th grade orientation night, and the upcoming summer regents and review classes.

XI. Correspondence

- a. Richard Engelbrecht’s monthly BOCES newsletter for July 2016 was provided.
- b. Richard Engelbrecht’s monthly BOCES newsletter for August 2016 was provided.
- c. A letter from Bob Engle was reviewed and will be discussed further at the next board meeting.

XII. Executive Session

MOTION # 21 – ENTER EXECUTIVE SESSION

ON THE MOTION of Mrs. Zbock, seconded by Mr. Abrams, the board moved to enter into Executive Session at 8:55 pm to continue to discuss collective negotiations pursuant to Article 14 of the Civil Service Law i.e., the Taylor Law and to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the **appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal** of a particular person or corporation. Motion carried 5 yes, 0 no.

XIII. Adjourn Executive Session

MOTION # 22 – ADJOURN EXECUTIVE SESSION

ON THE MOTION of Ms. Tanner, seconded by Mrs. Zbock, the board moved to adjourn Executive Session at 9:35 pm. Motion carried 5 yes, 0 no.

XIV. Adjournment

MOTION # 23 – ADJOURNMENT

ON THE MOTION of Mrs. Tanner, seconded by Mr. Abrams, the board moved to adjourn for the evening at 9:36 pm. Motion carried 5 yes, 0 no.

DRAFT

The Special Meeting of the Board of Education of Madison Central School was held on August 18, 2016 at 6:30 pm in the Library.

MEMBERS PRESENT: Mr. Tobias Abrams
Mrs. Mary Bartlett-Linden
Ms. Beverly Biedermann
Mr. Jona Snyder – arrived at 6:45 pm
Mrs. Stephanie Tanner
Mr. Steven Yancey
Mrs. Laurie Zbock

MEMBERS ABSENT: None

OTHERS PRESENT: Mrs. Jackie Starks

- I. Call to Order
 - a. Mr. Yancey called the meeting to order at 6:34 pm.

- II. Executive Session

MOTION # 1 – APPOINT TEMPORARY DISTRICT CLERK

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mrs. Tanner, the board moved to appoint Ms. Biedermann as the temporary District Clerk for this meeting. Motion carried 6 yes, 0 no.

MOTION # 2 – ENTER EXECUTIVE SESSION

ON THE MOTION of Mrs. Zbock, seconded by Mrs. Bartlett-Linden, the board moved to enter into Executive Session at 6:36 pm to discuss the medical, financial, credit or **employment** history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Motion carried 6 yes, 0 no.

Mr. Snyder arrived at 6:45 pm.

- III. Adjourn Executive Session

MOTION # 3 – ADJOURN EXECUTIVE SESSION

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mr. Abrams, the board moved to adjourn Executive Session at 9:26 pm. Motion carried 7 yes, 0 no.

- IV. Adjournment

MOTION # 4 – ADJOURNMENT

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mrs. Tanner, the board moved to adjourn for the evening at 9:27 pm. Motion carried 7 yes, 0 no.

DRAFT

The Special Meeting of the Board of Education of Madison Central School was held on August 24, 2016 at 7:00 pm in the Library.

MEMBERS PRESENT: Mr. Tobias Abrams
Mrs. Mary Bartlett-Linden
Mr. Jona Snyder – 7:15
Mrs. Stephanie Tanner
Mr. Steven Yancey
Mrs. Laurie Zbock

MEMBERS ABSENT: Ms. Beverly Biedermann

OTHERS PRESENT: Mrs. Jackie Starks

- I. Call to Order
 - a. Mr. Yancey called the meeting to order at 7:04 pm.
- II. Executive Session

MOTION # 1 – APPOINT A TEMPORARY DISTRICT CLERK

ON THE MOTION of Mr. Abrams, seconded by Mrs. Bartlett-Linden, the board moved to appoint Mrs. Zbock as the temporary District Clerk for this meeting. Motion carried 5 yes, 0 no.

MOTION # 2 – ENTER EXECUTIVE SESSION

ON THE MOTION of Mr. Abrams, seconded by Mrs. Bartlett-Linden, the board moved to enter into Executive Session at 7:04 pm to discuss the medical, financial, credit or **employment** history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Motion carried 5 yes, 0 no.

Mr. Snyder arrived at 7:15 pm

Mrs. Tanner left at 8:00 pm.

- III. Adjourn Executive Session

MOTION # 3 – ADJOURN EXECUTIVE SESSION

ON THE MOTION of Mr. Abrams, seconded by Mr. Snyder, the board moved to adjourn Executive Session at 9:09 pm. Motion carried 5 yes, 0 no.

- IV. Adjournment

MOTION # 4 – ADJOURNMENT

ON THE MOTION of Mr. Snyder, seconded by Mr. Abrams, the board moved to adjourn for the evening at 9:10 pm. Motion carried 5 yes, 0 no.

DRAFT

The Special Meeting of the Board of Education of Madison Central School was held on September 13, 2016 at 7:00 pm in the large group instruction room.

MEMBERS PRESENT: Mrs. Mary Bartlett-Linden – 7:04 pm
Ms. Beverly Biedermann
Mr. James Mitchell
Mr. Jona Snyder
Mrs. Stephanie Tanner
Mr. Steve Yancey
Mrs. Laurie Zbock 7:15 pm

MEMBERS ABSENT: None

OTHERS PRESENT: Mr. Perry Dewey, Superintendent
Mrs. Melanie Brouillette, Treasurer
Ms. Tracey Lewis, District Clerk

- I. Call to Order
 - a. Mr. Yancey, president, called the meeting to order at 7:00 pm.
- II. Agenda Additions
- III. Consent Agenda
 - a. Approval of Agenda for This Meeting

MOTION # 1 – APPROVAL OF AGENDA

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the agenda for this meeting. Motion carried 5 yes, 0 no.

- IV. Public Forum
 - a. Review of Public Forum Expectations
- V. Reports
 - a. Superintendent – Information Items
 - 1. District Superintendent Discussion, Process, and Procedure – Ms. Jackie Starks and Mr. Scott Budelman asked to present this information at the end of the meeting
 - b. Superintendent – Approval Items
 - 1. Approval of use of Mr. Dewey’s vacation days

MOTION # 2 – APPROVAL OF USE OF MR. DEWEY’S VACATION DAYS

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the use of Mr. Dewey’s vacation days preceding his resignation. Motion carried 5 yes, 0 no.

- 2. Approval of Larry Nichols’ Employment Contract

MOTION # 3 – APPROVAL OF LARRY NICHOLS’ EMPLOYMENT CONTRACT

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the employment contract for Larry Nichols. Motion carried 5 yes, 0 no.

3. Approval of Transportation to New Life Christian School for one student for the 2016-17 school year

MOTION # 4 – APPROVAL OF TRANSPORTATION TO NEW LIFE CHRISTIAN SCHOOL
ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the transportation of one student to New Life Christian School for the 2016-17 school year. Motion carried 5 yes, 0 no.

4. Approval of Non Resident Students
 - a. Student entering 9th grade
 - b. Student entering 6th grade

MOTION # 5 – APPROVAL OF NON RESIDENT STUDENTS
ON THE MOTION of Mr. Abrams, seconded by Ms. Biedermann, the board moved to approve two non resident students entering grades 9 and 6 for the 2016-17 school year. Motion carried 5 yes, 0 no.

Mrs. Bartlett-Linden arrived at 7:04 pm.

- VI. New Business
 - a. Personnel
 1. Resignations
 - a. Perry Dewey III – Superintendent effective 9/30/16

MOTION # 6 – ACCEPTANCE OF RESIGNATION OF PERRY DEWEY III
ON THE MOTION of Mr. Snyder, seconded by Mr. Abrams, the board moved to accept the resignation of Perry Dewey III from the position of Superintendent, with many thanks and much regret, effective 9/30/16. Motion carried 6 yes, 0 no.

- b. Kelley Sanzone – Elementary Education Teacher effective 9/2/16

MOTION # 7 – ACCEPTANCE OF RESIGNATION OF KELLEY SANZONE
ON THE MOTION of Mr. Snyder, seconded by Ms. Biedermann, the board moved to accept the resignation of Kelley Sanzone from the position of Elementary Education Teacher effective 9/2/16. Motion carried 6 yes, 0 no.

- c. Jennifer Diana – Teacher’s Assistant effective 8/31/16

MOTION # 8 – ACCEPTANCE OF RESIGNATION OF JENNIFER DIANA
ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to accept the resignation of Jennifer Diana from the position of Teacher’s Assistant effective 8/31/16. Motion carried 6 yes, 0 no.

2. Appointments
 - a. Cindy Snyder – Deputy Tax Collector for 2016

MOTION # 9 – APPOINTMENT OF CINDY SNYDER AS DEPUTY TAX COLLECTOR
ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve Cindy Snyder as the Deputy Tax Collector for 2016. Motion carried 5 yes, 0 no, 1 abstain. Mr. Snyder abstained due to the family relationship with the appointee.

- b. Michelle Nolan – Long Term Substitute Teacher for Elementary Education at M4, Step 11, at \$50,792 per year effective 9/6/16

MOTION # 10 – APPROVAL OF MICHELLE NOLAN AS LONG TERM SUBSTITUTE
ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve Michelle Nolan as a Long Term Substitute Teacher for Elementary Education at M4, Step 11, at \$50,792 per year effective 9/6/16. Motion carried 6 yes, 0 no.

- c. Steve Szatko – Interim Superintendent effective 10/1/16

MOTION # 11 – APPROVAL OF STEVE SZATKO AS INTERIM SUPERINTENDENT
ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mrs. Tanner, the board moved to approve Steve Szatko as the Interim Superintendent effective 10/1/16. Mr. Szatko will serve in this position until approximately 2/1/17 or until a permanent superintendent has been appointed. Motion carried 6 yes, 0 no.

- d. Approval of Contract for Steve Szatko as provided

MOTION # 12 – APPROVAL OF CONTRACT FOR STEVE SZATKO
ON THE MOTION of Mr. Abrams, seconded by Mrs. Bartlett-Linden, the board moved to approve the contract for Mr. Steve Szatko as provided to the board. Motion carried 6 yes, 0 no.

- 3. Clarifications in Appointments
 - a. FFA Advisor – Paul Perry – effective 9/1/16

MOTION # 13 – APPROVAL OF PAUL PERRY AS PRO-RATED FFA ADVISOR
ON THE MOTION of Mr. Abrams, seconded by Mrs. Tanner, the board moved to approve Paul Perry as the FFA Advisor effective 9/1/16. The FFA Stipend will be pro-rated based on this start date. Motion carried 6 yes, 0 no.

- 4. Advisor Appointments
 - a. Colgate Tutor – Jon Silkowski
 - b. Athletics – Jessica Planck
 - c. Detention Monitor – Jessica Planck
 - d. FFA Advisor – Julia Hudyncia – 7/1/16 – 8/31/16
 - e. Tech Club – TBA

MOTION # 14 – APPROVAL OF ADVISORS
ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the following advisors for the 2016-17 school year:

Colgate Tutor – Jon Silkowski
Athletics – Jessica Planck
Detention Monitor – Jessica Planck
FFA Advisor from 7/1/16-8/31/16 – Julia Hudyncia

Motion carried 6 yes, 0 no.

Mrs. Zbock arrived at 7:15 pm.

5. Jackie Starks and Scott Budelman presented information to the board on several topics regarding new superintendent search, the process, and the procedure
 - a. Review of the draft brochure (printing will cost approximately \$300)
 - b. Comparative superintendent salary findings and lengthy discussion of salary range for prospective superintendent
 - c. The timeline for the search to appointment process
 - d. Building a community group to assist in the selection process
 - e. Advertising options and costs for best coverage to find the best candidate for the position of superintendent
 - f. Discussion with the board on all other questions and aspects of the search and appointment process

VII. Adjournment

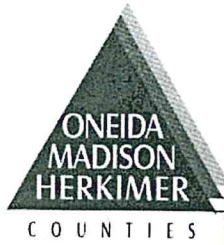
MOTION # 15 – ADJOURNMENT

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to adjourn for the evening at 8:21 pm. Motion carried 7 yes, 0 no.

Internal Claims Auditor Report

<u>Warrant Number</u>	<u>Warrant Date</u>	<u>Check # Sequence</u>	<u>Fund</u>	<u>Date of ICA Review</u>	<u>Amount of Warrant</u>	<u>Internal Claims Auditor Findings</u>
5	8/5/2016	17789-17807	A	8/10/2016	\$ 31,555.59	Good
2	8/5/2016	3428-3430	C	8/10/2016	\$ 1,477.30	Good
6	8/19/2016	17808-17821	A	8/31/2016	\$ 17,086.27	Good
3	8/19/2016	3431-3433	C	8/31/2016	\$ 435.13	Good
2	8/19/2016	2877	FA16	8/31/2016	\$ 79.99	Good
4	9/2/2016	3434	C	9/9/2016	\$ 1,128.61	Good
1	7/7/2016	1363-1371; 6097-6098	TA	9/9/2016	\$ 183,504.18	Good
8	9/2/2016	17822-17849	A	9/9/2016	\$ 34,736.97	Good

Jessica L. Clark 9/15/16
 Jessica L. Clark- Internal Claims Auditor



School Boards Institute

"Children First"

Submit by E-mail
Print

OMH-SBI Legislative Committee Workshop "Meet the Candidates" Congressional 22nd District

This workshop will provide members with the opportunity to have conversation with their representatives.

Date: September 12, 2016 (Monday)
Time: 6:00 p.m. "Check in" and Refreshments
6:30 p.m. Program (Agenda is attached)
Site: Twin Ponds Golf & Country Club
NY Mills

There is NO CHARGE for this event.

Note: This meeting is open to all district administrators, BOE members and other staff that the member districts feel can contribute positively to this event.

* * * * *

To register for "Legislative Forum":
Fill out the form & Click the "Submit by E-mail" button. Any questions, contact Heather Nitti, Herkimer BOCES, School Boards Institute, at (315) 867-2032.

**** REGISTER by Friday, September 2, 2016 ****

SCHOOL DISTRICT: Select District

Name _____ Title _____ Telephone _____
Name _____ Title _____ Telephone _____
Name _____ Title _____ Telephone _____
Name _____ Title _____ Telephone _____
Name _____ Title _____ Telephone _____
Name _____ Title _____ Telephone _____

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Agenda

Oneida-Madison-Herkimer Counties School Boards Institute
Legislative Committee Workshop

“Meet the Candidates” Congressional 22nd District Candidates

Monday, September 12th, 2016

Twin Ponds Golf & Country Club

NY Mills, New York

Registration and refreshments: 6:00 – 6:30 p. m.
Coffee & Dessert with Candidates

Welcome, Pledge of Allegiance & Program Overview 6:30 – 6:40 p.m.
Robert Group, OMH-SBI President, Jim Van Wormer, Coordinator of Board Training
Introduction of Congressional 22nd District Candidates

**Questions relating to Educational Issues from OMH-SBI
Members, School Administrators & School Community
Members** 6:45 – 8:00 p.m.

Congressional candidates:

- Claudia Tenney
- Kim Myers
- Martin Babinec

Moderators: Russell Stewart and Thomas Moats

Closing Comments by Congressional Candidates 8:00 - 8:15 p.m.

Closing 8:15 p.m.

Closing remarks by President, Robert Group, and program evaluations will conclude the evening.

Submit by E-mail
Print



School Boards Institute

"Children First"

OMH-SBI First General Membership Meeting

*"Meet and Celebrate with our Newly Appointed
Regent Elizabeth S. Hakanson"*

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Board Training
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E-Mail:
hnitti@herkimer-boces.org

Date: September 22, 2015 (Thursday)
Time: 6:00 – 6:30 p.m. "Check in" and Complimentary Social Gathering
6:30 p.m. Program (*Agenda is attached*) & Buffet Dinner
Site: Twin Ponds Golf & Country Club – 169 Main St., NY Mills

Note: Please be advised that this is a General Membership meeting and is open to all district administrators and other staff.

Fee: No Charge for OMH-SBI Members;
Non-members, \$100.00

* * * * *

To register for "Regent Bottar: SED Commissioner, Initiatives, APPR Update, Common Core Status":

Fill out the form & Click the "Submit by E-mail" button. Any questions, contact Heather Nitti, Herkimer BOCES, School Boards Institute, at (315) 867-2032.

**** REGISTER by Thursday, September 15, 2016 ****

SCHOOL DISTRICT: Select District

Name _____ Title _____ Telephone _____

Name _____ Title _____ Telephone _____

Name _____ Title _____ Telephone _____

Name _____ Title _____ Telephone _____

Name _____ Title _____ Telephone _____

Agenda

Oneida-Madison-Herkimer Counties School Boards Institute
General Membership Meeting

“Meet and Celebrate with our Newly Appointed Regent Elizabeth S. Hakanson”

Thursday, September 22, 2016

Twin Ponds Golf & Country Club, 169 Main Street, New York Mills, New York

Registration and Complimentary Social Gathering 6:00 – 6:30 p.m.

Opening and Pledge of Allegiance: Robert Group

Introduction: James Van Wormer

Buffet Dinner: 6:30 – 7:15 p.m.

Program: 7:15 p.m.

Presenter: Regent Elizabeth S. Hakanson

Regent Hakanson will present information and her perspective on SED programs and initiatives including the following:

- SED Commissioner, MaryEllen Elia, agenda and focus areas
- Regent’s Update: Report out on present and future initiatives

Closing:

The program will close with a Q and A from members



**Madison Central
2016 – 2019
Strategic Plan**

Mission:

The Madison Central School District educates all students to fully achieve their personal and academic potential as lifelong learners skilled in communication, problem solving, and global responsibility.

Performance Measure	2014	2015	2016	2019 Target
<i>% PK & K ready to learn (Brigance¹)</i>	-	-	-	TBD
<i>Gr. K – 8: % \geq literacy benchmark (STAR)²</i>				
- Gr. K - 2	n/a	n/a	47	65
- Gr. 3 - 5	n/a	n/a	30	55
- Gr. 6 - 8	n/a	n/a	29	50
<i>Gr. K – 8: % \geq Math benchmark (STAR)²</i>				
- Gr. K - 2	n/a	n/a	64	75
- Gr. 3 - 5	n/a	n/a	37	55
- Gr. 6 - 8	n/a	n/a	18	50
<i>NYS 3-8 ELA & Math Assessments³</i>				
Gr. 3 - 8 ELA % proficient (all)	19	26	29	40
Gr. 3 – 8 Math: % proficient (all)	23	28	27	40
<i>Gr. 9 - 12 cohort results</i>				
% graduating (4 yrs – 6/30)	92	84	86	90
% w/ Adv. Des. Diploma	8	22	30	40
% earning one semester's college credit ⁴	0	43	42	60
% earning a full year's college credit ⁴	0	0	24	27
% BOCES eligible CTE attendees earning technical endorsement	92	44	n/a	65
<i>% Gr. 7 - 12 in \geq 1 extra-cur. activity</i>	83	84	85	90

¹ The district will be acquiring the Brigance assessment in 2016-17

² All STAR data generated using the NYS Standard Report to determine the cut point for proficiency

³ In 2015 approximately 25% opted out of state assessments; in 2016, approximately 19%

⁴ One semester = 15 to 29 credits and a full year = 30 credits or more

Immediate priorities: apply significant focus, resource and attention

- **Implement a consistent, research-based K-12 writing philosophy.**
- **Build a district-wide culture of innovation, risk taking and collaboration, to include the use of instructional technology.**
- **Provide collaborative time and cultivate teacher ownership with a focus on vertical curriculum alignment.**

Enabling strategies: maintain or improve our implementation

- **Strengthen the middle school model by offering social, emotional and academic supports and by providing a cohesive transition from elementary to high school.**
- **Deliver uniform, data-driven, and accountable Response to Intervention (RTI) and Academic Intervention Services (AIS) with an emphasis on Grades 6 - 12.**
- **Continue to implement and promote an effective career and college ready program utilizing career goal-setting, mentors, local colleges, distance learning, Career Development and Occupational Standards (CDOS) and other community resources.**
- **Implement strategies to build relationships with our parents and to increase their engagement in student success.**
- **Provide additional resources to at-risk families by partnering with community organizations and by re-allocating district resources as available.**

Implement a consistent, research-based K-12 writing philosophy.

<u>DRAFT</u> Action plans	Owner	Due
• Purchase Gr. 5 - 8 Units of Study.	Latella & Nichols	Fall 2016
• Implement G. K - 4 Units of Study (K-3 implementation was started in 2015-16 school year).	Latella	9/2016
• Gr. 5 - 8 researches, observes and visits classrooms.	Latella & Nichols	2016-17
• Introduce rubrics from Units of Study and the writing center concept to the high school.	Nichols	2/2017
• Establish a professional learning community for writing that meets at least four times per year (quarterly) to discuss progress of writing curriculum implementation.	Idzi & Latella	Fall 2016
• Implement Gr. 5 - 8 Units of Study.	Latella & Nichols	9/2017
• Develop and implement a Middle High School common academic vocabulary program	Nichols and ELA Department	October 1

Build a district-wide culture of innovation, risk taking and collaboration, to include the use of instructional technology.

DRAFT Action plans	Owner	Due
<ul style="list-style-type: none"> • Explore possibility of a Director of Technology who would be dedicated to the coordination of instructional innovation and enrichment (and not technical support issues). 	BOE Admin Kurt	10/2016 – 11/2016
<ul style="list-style-type: none"> • Pilot scheduled project time every other Thursday. 	Latella	10/2016
<ul style="list-style-type: none"> • Develop a sharing platform, week-long congruent and remodeled elementary computer lab as a dedicated space for sharing and innovation. 	Admin Maintenance Kurt	12/2016
<ul style="list-style-type: none"> • Develop a professional development team. • Develop and share a master catalogue of professional, in-house experts. 	Admin PD Team	10/31/16
<ul style="list-style-type: none"> • Implement a professional development plan for instructional technology. 	Admin PD team	12/31/16
<ul style="list-style-type: none"> • Elementary STEAM class: restructure staff to allow teacher to lead class and look to involve community and support staff/maintenance in modeling 	Latella and Elementary Teaching staff	Throughout the year
<ul style="list-style-type: none"> • Develop a makerspace alongside the Elementary STEAM class, leading to the development of Project Based Learning Units 	Latella and Elementary Teaching staff	Throughout the year

Provide professional development and cultivate teacher ownership with a focus on vertical curriculum alignment.

<u>DRAFT</u> Action plans	Owner	Due
<ul style="list-style-type: none"> • Meet with staff to explain vertical alignment. 	Latella & Nichols	10/2016
<ul style="list-style-type: none"> • Review UBDs (Understanding by Design) to be sure everyone has one completed and up-to-date. 	Admin Teachers	10/2016
<ul style="list-style-type: none"> • Utilize the professional development team to develop a process for alignment and tracking UBDs. 	Admin	12/2016
<ul style="list-style-type: none"> • Meet to begin curriculum alignment. 	Admin Departmental teams	1/2017 – 3/2017
<ul style="list-style-type: none"> • Follow up to ensure accountability after the departmental teams meet. 	Admin Departmental teams	4/2017
<ul style="list-style-type: none"> • Provide professional development that will support successful implementation of specialization of Math and ELA in grades 4 and 5 	Latella and Elementary Teaching staff	Throughout the year
<ul style="list-style-type: none"> • Provide professional development that will support successful implementation of Looping in grades K-1, and 2-3 	Latella and Elementary Teaching staff	Throughout the year
<ul style="list-style-type: none"> • Begin curriculum development of STEAM initiative at Middle High school to include Science, Technology, Agriculture, Art, and Math departments 	Nichols and Middle High Teaching Staff	Throughout the year
<ul style="list-style-type: none"> • Form a STEAM curriculum committee to support implementation and develop collaborative programming with Morrisville college 	Nichols and Middle High Teaching Staff	Throughout the year

9/14/2016

I am requesting 9/29/16 off as an
unpaid day.

Thank You,
Betsey Lopata

TO: Mr. Perry Dewey, Superintendent
Board of Education Members

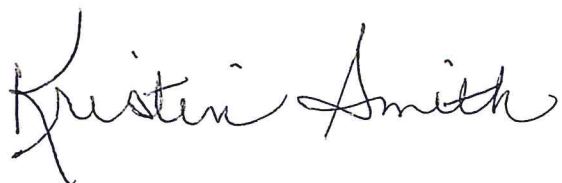
FROM: Kristin Smith

DATE: September 13, 2016

RE: Leave Request

Due to unforeseen circumstances, I am requesting a leave of absence without pay from Monday, October 3-Friday, October 7, 2016. My son-in-law has been called to active duty for 6 weeks and my daughter needs my assistance with their child. She is a physician and will be on-call during this week which could involve overnight shifts.

My job is very important to me, but my family must come first. Thank you for your consideration of this request.

A handwritten signature in cursive script that reads "Kristin Smith". The signature is written in black ink and is positioned below the typed text of the letter.

MADISON CENTRAL SCHOOL
7303 STATE ROUTE 20
MADISON, NY 13402

SCHOOL VOLUNTEER INFORMATION

**Volunteering to: Observe in Classroom 1-5

Name Megan Miller

Address 3844 W 11th St, Apt A, Oneida, NY 13421

Telephone 315-200-2389 E-Mail Address mmil213@wgu.edu

Employment Information:

Place of Employment: Gan Kawod Inc.

Address: New Hartford, NY Phone: 207-751-7957

Related Experience: N/A

Name and Phone Number of Two (2) Personal References:

- Cierra Sickler 315-868-3045
- Brittany Leverich 315-525-1317

CPR/AED Certified: Yes No

**For Fitness Center Supervision – Please include days and times that you can definitely commit to.

To: Mr. Perry Dewey, Superintendent of Schools

From: Mr. Larry Nichols, Building Principal
Mr. Brian Latella, Elementary Principal

Date: September 12, 2016

Re: Report to the Board of Education

During our report on September 19, 2016, we will be updating our BOE on our Strategic Plan immediate priorities:

Provide further training and time to analyze STAR, state assessment and other student data to identify instructional strengths and needs and modify as necessary.

- Regents Recap (June and August)

Continue to implement and promote an effective 6-12 career and college ready program utilizing career goal-setting, mentors, local colleges, distance learning, Career Development and Occupational Standards (CDOS) and other community resources.

- STEAM (Science, Technology, Engineering, Arts, and Math) Update

Provide professional development with a focus on vertical curriculum alignment of specific ELA and Math Common Core Learning Standards, as needed.

- Jodi Popple – Math Specialist (BOCES)

Implement strategies to build relationships with our parents and to increase their engagement in student success.

- Pre-K Orientation

Build a district-wide culture of innovation, risk taking and collaboration:

- Opening Day
- Elementary Character Education

FYI

FROM OUR BOARD TO YOURS

A Report from the
MADISON-ONEIDA
Board of Cooperative Educational Services

From: Richard Engelbrecht
To: Perry Dewey

Madison Board of Education
September 2016

Center for Instructional Support

SCHOOL LIBRARIANS LEARN ABOUT MAKERSPACES

About 15 school librarians and teachers attended a full-day workshop on August 17 on “School Libraries and Makerspaces.” The interactive, hands-on workshop was led by Kristina Holzweiss, a middle school librarian from Long Island who was named the 2015 School Librarian of the Year. She is actively involved in the movement to create makerspaces in libraries and incorporate research into the STEM and STEAM processes.



Kristina talked with participants about ways they can tailor a makerspace to the needs of their buildings, and shared project ideas, including low-tech, DIY and high-end examples, as well as projects from her own library.



Participants were from **Camden, Madison, Morrisville-Eaton, Rome, Stockbridge Valley, Vernon-Verona-Sherrill** and **MOBOCES** as well as Syracuse, Solvay, DCMO BOCES and Otsego-Northern Catskills BOCES.

SLS, MORIC PARTNER ON DATA WORKSHOP

The MOBOCES School Library System and the Mohawk Regional Information Center jointly hosted an August 16 workshop on “Improving Student Learning in ELA Through Data.” It was the 6th year that SLS and MORIC have collaborated on this workshop, which shares strategies that educators can use to collect, analyze and effectively use student data to improve classroom instruction.

The workshop was led by MORIC Data Analysts Bryan Fairbrother and Lisa Garofalo, SLS Coordinator Diana Wendell and Andrea Williams, an elementary librarian in the Ballston Spa district. They focused on gap analyses, guiding instruction and mentor texts, and participants had time to create an action plan to take back to their buildings.

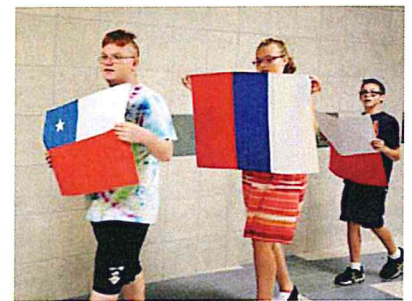
The 10 participants represented **Madison, Rome, Stockbridge Valley, Vernon-Verona-Sherrill** and **MOBOCES**.

Alternative and Special Education

SUMMER STUDENTS ENJOY SPECIAL EVENTS

Students and staff in the Extended School Year program celebrated the end of the summer with two fun-filled special events.

On August 12, classes performed sing-a-longs, dance moves, and other presentations during a student talent show. The event was organized and hosted by **Vernon-Verona-Sherrill** sixth-grader Reilly Woodcock.



On August 15, the final day of summer program, all students and staff joined in an Olympic-style Parade of Nations around the building, proudly displaying handcrafted flags representing various countries. Earlier in August, classes were asked to each select a different country and make flags representing that nation.



Staff and Curriculum Development

MOBOCES BEGINS OFFERING PBL WORKSHOPS

The Staff and Curriculum Development team offered a week-long workshop on Project-Based Learning (PBL) for 15 teachers from the MOBOCES region. The workshop was led by a staff development trainer from Onondaga-Cortland-Madison BOCES, which is partnering with our SCD team to help share PBL strategies with area educators.

Denise Palewicz led the August 8-12 workshop. By the end of the week, each participant had developed a Gold Standard PBL Unit to implement in their classrooms this year. The 15 teachers also plan to start a PBL-focused Professional Learning Community, which the MOBOCES staff development team will support.

The participants were from **Canastota, Camden, Hamilton, Madison, Morrisville-Eaton, Oneida, Stockbridge Valley, Vernon-Verona-Sherrill** and **MOBOCES**.

The PBL101 workshop follows a week-long PBLNY conference in Syracuse, hosted by OCM BOCES from August 2-5. SCD Director Ed Rinaldo and Staff Development Specialists Jon Cornue, Maria Papa and Jody Popple attended and are preparing to lead PBL101 workshops during the 2016-17 school year.

Early Childhood Education

FAMILIES ATTEND BACK-TO-SCHOOL EVENT

Families from five MOBOCES component school districts participated in this year's Back to the Farm and Back to School event at Heritage Farm in Bouckville.

The annual August program allows families with children ages 2-10 to enjoy a fun evening and begin preparing for the upcoming school year. This year's program, held August 16, included a family dinner, a hay ride and animal visits, the highlight of which was interacting with a newborn donkey. Families had the opportunity to pick up district calendars, pencil cases, binders and ideas for healthy snacks and lunches for school.



The 21 children who participated were from the Camden, Canastota, Madison, Morrisville-Eaton and Oneida school districts.

The program is presented each year by the Madison County Early Childhood Committee, in which MOBOCES is a partner.

Management Services

DISTRICTS REQUEST SAFETY WORKSHOPS

Risk Management Specialist Jack Angrisano has delivered a number of safety trainings and workshops in August as districts prepare for the new school year. His presentations have included: Emergency Response Training in **Canastota** and **Rome**; Bus Driver Training in **Camden** and **Oneida**; Maintenance and Custodial Training in **Oneida**; Safety Training at the **MOBOCES** Transportation Center

Jack has a number of additional trainings around the region scheduled for September. These include: Right to Know, Concussion Management, Infection Control and Emergency Response for **Camden**, **Madison**, **Rome**, **Stockbridge Valley**, **Vernon-Verona-Sherrill** and **MOBOCES**; and Maintenance and Custodial Training in **Canastota**, **Madison** and **Oneida**.

DRIVERS, ATTENDANTS COMPLETE SAFETY COURSE

The Bus Maintenance Service held two state-approved training courses in August to help bus drivers, monitors and attendants in the region prepare for the new school year.

A 30-hour Basic Bus Driver training was held August 1-4 for 13 drivers from **Camden**, **Canastota**, **Oneida**, **Vernon-Verona-Sherrill**, Brookfield, Holland Patent, Mount Markham, Poland and Whitesboro. The course covers a variety of topics, including driving laws, vehicle safety issues, emergency preparations, bus stop safety, student management, and special needs transportation issues.

A 10-hour Bus Monitors and Attendants course was held August 4-5 for 20 participants from **Canastota**, **Morrisville-Eaton**, **VVS**, Central Valley, Holland Patent, Mount Markham, New Hartford, New York Mills and Remsen. Course topics include driving laws, communication, bullying issues, child safety restraints, safe loading and unloading practices, special needs issues and the monitor's role during emergencies.

Phyllis Stoddard, retired **Oneida** CSD Transportation Supervisor, and Andy Kirk, current Whitesboro CSD Transportation Supervisor, led the course. Both are certified School Bus Driver Instructors.

Adult and Continuing Education

BCCE PARTNERS ON CONSTRUCTION CAREER FAIR

The BOCES Consortium of Continuing Education participated in a Construction Career Fair on August 18-19 at Mohawk Valley Community College's Thincubator site in Utica. The event, open to City of Utica residents, allowed participants to learn about careers, job opportunities, apprenticeships and training programs in the area related to the construction and trades industries. The event had both daytime and evening hours to reach a wider range of people.

BCCE was one of the partners in the program and had an informational table at the event. Other partners included: Oneida County Workforce Development, Mohawk Valley Community Action Agency, City of Utica, Norstar Development USA, MVCC, Rescue Mission and the Central New York Labor Council.

Career and Technical Education

FOOD SERVICE WORKERS, MANAGERS ATTEND TRAINING

More than 100 school food service workers from across New York State received hands-on training and skills development on the Madison-Oneida BOCES campus this summer through the State Education Department's Professional Cooking program.

About 25 school cooks and cafeteria staffers each week worked in the MOBOCES Culinary Arts classroom and lab kitchen to improve their cutting and food preparation skills, cooking methods, recipe development and nutritional analysis for their work during the year preparing school lunches. Each participant worked in various stations, including preparation, hot food and baking during the week.

Each Wednesday, the program put on a lunch buffet for MOBOCES staff, with each participant preparing at least one 24-portion dish – salad, soup, sandwich, hot or cold entrée or dessert – that met school lunch standards. The program also donated much of the food they cooked to community assistance facilities.

In addition, the Managing Professional Cooking had 72 participants. This program, in its second year, allowed food service managers and administrators to improve their skills in cafeteria management, budget and finance development, food purchasing, menu planning and other managerial aspects of the school cafeteria.

Mohawk Regional Information Center

CAMDEN TEACHERS ATTEND GOOGLE WORKSHOPS

MORIC Model Schools hosted a Google Camp on August 9-10 for **Camden** teachers to learn more about teaching in a collaborative and digital learning environment. The hands-on workshop was led by Model Schools Coordinator Kelly Hoehn and Camden's Director of Instructional Technology and Data Molly Mecca.

The two-day Google Camp for Beginners introduced teachers to Google Apps for Education and offered tips for implementing it in the classroom. A half-day Google Camp for Advanced Users offered more experienced participants some exposure to add-ons, extensions and other features to expand the suite's capabilities.

More than 50 teachers and library media specialists from across the district attended the workshops.

Wrap-up of the MCS Library's
Summer Reading Program

What an absolutely amazing summer....both outside with the beautiful weather and in our school library! We experienced our largest ever attendance!

During our five Tuesday evenings we were visited by:

67 different children....most from our target audience (grades PK- 3rd), but also both older and younger siblings

54 different parents and grandparents

And: 41 different families, several who had never attended previously.
With 27 of those families attending 3 or more sessions!

Our total attendance for the five summer evenings was 434.
(An average of 87 people per evening filling our library)

In July and August more than 900 books were borrowed. That total is a combination of both our library program & the summer enrichment program.

On the last evening, once again, the Rotary generously supplied three paperback books of the child's choosing that he or she could keep.

Featured on our five evenings were:

The Utica ZooMobile, Madison's Motor Night (local race car drivers, ambulances, etc), a technology night, a cooking evening with Mr. Cotter, and Birds of Prey on our final night.

Some general comments from Parent Evaluations:

"As always....Awesome! Thank you"

"We looked forward to it every week."

"This was our 1st year attending...it was great!"

"I liked the rotations during each evening....the flexibility was handy."

One question in the evaluation asked about each family's participation in any *other* summer library programs besides here at MCS. Of the 21 parents who responded: our library was the only one visited this summer for 16 of those families! That number by itself is extremely gratifying for me, as those children might not have had access to books without us.

A HUGE thank you to the Oriskany Falls Rotary and *especially*, Deirdre Purdy! And to these dedicated teachers who volunteered: Nicole Winegard, Jamie Spooner, Tanna Sreca, Amber Neiss, Melissa Nelson, Brenda Millson, Kristin Frawley, Bridget Idzi, Jordan Matteson, Lindsay Bailey and Clarissa Siedsma with additional assistance from Kurt Peavey and Duane Willsey, plus Will Cotter. It was another wonderful summer! Laura Winchester, Librarian